



**Job Recruitment Services**  
Making Your Business Our Business

## **INFORMATION FOR EMPLOYERS**

**WHAT:** *Alameda County SSA Department of Workforce and Benefits Administration AC HIRE Program offers businesses no cost recruitment assistance, job advertising and placement services, information on subsidized employment and tax credit programs.*

*Employers who participate in the AC HIRE subsidized employment program and hire **eligible** Alameda County job seekers will receive a 50% reimbursement of wages for up to 6 months. The minimum hours are 20 per week and reimbursements are not available for overtime.*

### **AC HIRE provides:**

- 1. Employer assistance to complete necessary agreements and invoices for AC HIRE / Alameda County Social Services.*
- 2. Access to a pre-screened applicant pool with the opportunity to view resumes, cover letters or statements from eligible job seekers.*

### **AC HIRE ensures:**

- Employers are under no obligation to hire pre-qualified jobseekers referred to you.*
- Monthly wage reimbursements are processed and mailed to employers within 7 working days of submitting invoices.*
- Employers are under no obligation to retain the eligible employee for any duration, or beyond the subsidy limit if there are performance concerns, budgetary issues, or other unforeseen circumstances. \*\*\*Positions must be permanent or temporary to permanent job openings of 6 months or greater.*
- Employers will collaborate with a streamlined point of contact dedicated and responsive to meeting your employment needs.*

**WHO:** *Employers who hire an Alameda County job seeker can receive the wage reimbursement if:*

- The employer hires an eligible person*
- No existing employee is displaced, and*
- Employers treat the new employee as a regular member of their workforce, subject to the same terms and conditions of employment as other employees.*

**WHY:** *The purpose of offering employers no cost job recruitment services and the wage subsidy is to:*

- Put Alameda County residents back to work*
- Stimulate the local economy*

**NEXT STEPS:** *Business License or 501(c) 3, Federal Tax ID # and current Certificate of Workers Compensation and Employers Liability Insurance will be required. Complete a Job Order form or send your job description to:*

**Mark Mithaiwala**  
*Email: [mmithaiwala@acgov.org](mailto:mmithaiwala@acgov.org) or Call: (510) 271-9147*